Republic of the Philippines

UNIVERSITY OF SOUTHEASTERN PHILIPPINES

Obrero Campus, Bo. Obrero Davao City

PROCUREMENT UNIT

Request for Quotation

PR NO.: 2019-08-0849
DATE: August 22, 2019

Company Name : _____
Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

REYNILO D GARCIA
BAC Chairman

4/28/19

Note :
1. **All entries must be typewritten.**
2. **Delivery Period within _____ calendar days upon receipt of Purchase Order.**
3. **Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.**
4. **Price validity shall be a period of 30 calendar days.**
5. **G-EPS Registration Certficate shall be attached upon submission of the Quotation.**
6. **Bidders shall submit Original Brochures showing certification of the product being offered (optional).**
7. **Mode of delivery: [ ] Pick-up (Schedule) [x] Door to Door Delivery**

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	cart	188 ink black for WF-7611 (EPSON), Genuine	10		
2	cart	188 ink cyan for WF-7611 (EPSON), Genuine	10		
3	cart	188 ink magenta for WF-7611 (EPSON), Genuine	10		
4	cart	188 ink yellow for WF-7611 (EPSON), Genuine	10		
5	bottle	INK CART, BROTHER, BT5000, Magenta, Genuine	15		
6	bottle	INK CART, BROTHER, BT5000, Cyan, Genuine	15		
7	bottle	INK CART, BROTHER, BT5000, Yellow, Genuine	15		
8	bottle	INK CART, BROTHER, BTD60, Black, Genuine	18		
9	bottle	INK CART, EPSON C13T664100 (T6641), Black, Genuine	40		
10	cart	Ink cartridge 952 black (HP), Genuine	12		
11	cart	Ink cartridge 952 cyan (HP), Genuine	6		
12	cart	Ink cartridge 952 magenta (HP), Genuine	6		
13	cart	Ink cartridge 952 yellow (HP), Genuine	6		
14	cart	Toner cartridge, HP CF279A, black, Genuine	6		
15	bottle	INK CART, EPSON-M200, black, Genuine	8		
16	cart	Laser printer toner/ink, Cyan (HP MFP M176n), Genuine	10		
17	cart	Laser printer toner/ink, Magenta (HP MFP M176n), Genuine	10		
18	cart	Laser printer toner/ink, Black (HP MFP M176n), Genuine	10		
19	cart	Laser printer toner/ink, Yellow (HP MFP M176n), Genuine	10		
20	cart	Toner cartridge, HP CF217A (HP17A), Black LaserJet, Genuine	12		
21	box	Typewriter Ribbon Black	2		
		Nothing Follows			
				GRAND TOTAL	

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

_____
Printed Name / Signature

_____
Tel. No. / Cellphone No.

_____
TIN No. of Establishment

_____
Date

Canvassed By:

_____
Authorized Canvasser