



**Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bo. Obrero Davao City
EXTENSION DIVISION
REQUEST FOR QUOTATION**

Company Name: _____ PR No.: 2019-09-0919
 Address: _____ Date: 3- Sept. 19

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

DR. REYNILDO GARCIA
BAC Chairman

9/9/19

- Note :**
- All entries must be typewritten.
 - Delivery Period within _____ calendar days upon receipt of Purchase Order.
 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 - Price validity shall be a period of 30 calendar days.
 - G-EPSS Registration Certificate shall be attached upon submission of the Quotation.
 - Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 - Mode of delivery: [] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	pc	Toner for Kyocera TK 8349 Y	1		
2	pc	Toner for Kyocera TK 8349 K	1		
3	pc	Toner for Kyocera TK 8349 M	1		
4	pc	Toner for Kyocera TK 8349 C	1		
		nothing follows			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: _____ Printed Name / Signature
 _____ Tel. No. / Cellphone No.
 _____ Authorized Canvasser TIN No. of Establishment
 _____ Date