

Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Bo. Obrero Davao City
PROCUREMENT UNIT
Request for Quotation

PR NO.: 2020-09-2122
 DATE: SEPTEMBER 17, 2020

Company Name : _____
 Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

- Note :**
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [x] Door to Door Delivery


REYNILO B. GARCIA
 BAC Chairman

17 Sept. 2020

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	cart	DRUM Cartridge (for Fuji photocopier-DOCU CENTRE S2220)	2		
2	cart	DUPL0 INK, BLACK INK DA14	7		
3	cart	DUPL0 MASTER ROLL, DP RA12	8		
4	cart	INK, CV-ink tube, for CV-3230 Risograph Machine (genuine)	3		
5	cart	TONER CART, for TN 217 (ineo 213)	3		
6	cart	TONER CART, DOCU CENTRE S2220 (for Fuji Xerox)	1		
7	cart	TONER CARTRIDGE FOR KYOCERA MITA TASKALFA 181	1		
8	cart	TONER INK, DOCU CENTRE S2011 (PHOTOCOPIER)	6		
9	cart	TONER, TN118, for Develop Ineo 226 photocopier, Original	4		
10	cart	TRANSFER ROLLER/MASTER KS800 (for Riso), S-3276	4		
		*** Nothing Follows ***			
			GRAND TOTAL		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: _____

Printed Name / Signature

Tel. No. / Cellphone No.

Authorized Canvasser

TIN No. of Establishment

Date