

University of Southeastern Philippines (USEP) Annual Procurement Plan (APP)-Non-CSE for FY 2021 as of March 2021)-CONSOLIDATED

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)	Remarks (Explaining changes from the APP)
				Advertisement /Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
310100100002000	Construction of Administrative Building, USEP Obrero Campus	USEP-Obrero	Competitive Bidding	10/16-24/2020	12/07/2020	01/06/2021	1/15/2021	F101	90,000,000.00		90,000,000.00	Admin Building Obrero Campus	Phase 2 of 3-continuing project
310100100002000	Construction of Academic Building, USEP Tagum Unit, Tagum-Mabini Campus (1st District)	USEP-Tagum Mabini	Competitive Bidding	10/16-24/2020	12/07/2020	01/06/2021	1/15/2021	F101	14,132,000.00		14,132,000.00	A 7-storey wil 2-mezzanine and 1 roof deck building.	Phase 1 of 3
310100100002000	Construction of Academic Building, USEP Tagum Unit, Tagum-Mabini Campus (2nd District)	USEP-Tagum Mabini	Competitive Bidding	10/16-24/2020	12/07/2020	01/06/2021	1/15/2021	F101	90,000,000.00		90,000,000.00	A 7-storey wil 2-mezzanine and 1 roof deck building.	
310100100002000	Construction of 7-Storey Multi-Media Learning Resource Center, USEP Obrero Campus	USEP-Obrero	Competitive Bidding	10/20-28/2020	11/20/2020	12/04/2020	1/22/2021	F101	50,000,000.00		50,000,000.00	Office Space for 10 Incubatees, 1 Multipurpose Hall (Meetings/Conference & Training), Storage & Stock Room, Comfort Rooms, Kitchen & Pantry	Phase 3 of 3 project completion
310100100002000	Completion of SAec Building, USEP Obrero Campus	USEP-Obrero	Competitive Bidding	10/20-28/2020	11/20/2020	12/04/2020	1/22/2021	F101	30,000,000.00		30,000,000.00	5-storey IT building located in Obrero Campus, Davao City.	
310100100002000	Completion of IT Building, USEP-Obrero Campus	USEP-Obrero	Competitive Bidding	10/20-28/2020	11/20/2020	12/04/2020	1/22/2021	F101	15,000,000.00		15,000,000.00	5-storey building for the College of Information and Computing, Obrero Campus, Davao City	Phase 7 of 7 project completion

310100100002000	Construction of Technology and Business Incubator	USeP	Competitive Bidding	11/23-30/2020	12/13/2020	1/15/2021	1/22/2021	F101	25,000,000.00		25,000,000.00	Technology and Business Incubator	Phase 2 of 3 project completion
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310100100002000	Establishment of Smart Facility in the Newly Completed IT Building in USEP-Obrero	USEP-Obrero	Competitive Bidding	10/19-26/2020	11/09/2020	11/27/2020	12/11/2020	F101	7,320,000.00		7,320,000.00	Smart Facility in the Newly Completed IT Building in USEP-Obrero	new proposal
310100100002000	Installation of Turnstile with ID System for Mintal Campus	USEP-Mintal	Competitive Bidding	10/19-26/2020	11/09/2020	11/27/2020	12/11/2020	F101	652,000.00		652,000.00	Security is becoming increasingly important and the university	strengthen security & safety of students
310100100002000	Procurement of OneUSEP, oneDATA: Turning Data Into Information With Data Warehousing	USEP	Competitive Bidding	10/19-26/2020	11/09/2020	11/27/2020	12/11/2020	F101	4,178,000.00	4,178,000.00	-	The establishment of an enterprise data warehouse will enable the University to have integrated approach	Phase 2 of 3 completion
310100100002000	Office Equipment	USEP	Competitive Bidding	10/19-26/2020	11/09/2020	11/27/2020	12/11/2020	F101	1,143,000	1,143,000.00			
310100100002000	Other Machinery and Equipment	USEP	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	F101	708,000.00	708,000.00			
310100100002000	Furniture and Fixtures	USEP	Competitive Bidding	10/19-26/2020	11/09/2020	11/27/2020	12/11/2020	F101	8,880,000	8,880,000.00			
320100100001000	Construction of School of Medicine Building, USEP Tagum Unit, Tagum-Mabini Campus	USEP-Tagum Mabini	Competitive Bidding	11/16-24/2020	12/07/2020	01/06/2021	1/15/2021	F101	90,000,000.00		90,000,000.00	A 5-storey building that will cater to the proposed Doctor of Medicine program and allied programs offered in USEP Tagum-Mabini Campus	Phase 2 of 3 completion
320100100001000	Procurement of Technical and Scientific Equipment	USEP-Tagum Mabini	Competitive Bidding	10/23-30/2020	12/28/2020	1/13/2021	02/05/2021	F101	50,000,000.00		50,000,000.00	equipment, supplies, and materials for the College Research Centers (Sustainability of the on-going research program and implementation
320200100001000	Procurement of the equipment, supplies, and materials for the College Research Centers (Cost to operate of the established college research centers. It includes the procurement of equipment, supplies, and materials, food, accomodation, venue)	USEP	Competitive Bidding/NP-53.9- Small Value Procurement	11/13-23/2020	12/07/2020	01/08/2021	01/22/2021	F101	26,656,000.00	26,656,000.00	-	Sustainability of the on-going research program and implementation of the approved research program including incentivization.	

330100100001000	Procurement of food, venue, acomodation, supplies, equipment for the Conduct of Extension Programs	USEP	NP-53.9 - Small Value Procurement/Competitive bidding	N/A	N/A	N/A	N/A	F101	1,000,000.00	1,000,000.00		-	Sustainability of the on-going extension program
-	USEP-ICU-Office Supplies,ICT Equipment, consumable, cleaning supplies, Office Furnitures and etc.), FURNITURE & FIXTURES (Office tables & Chairs), PRESENTATION (Food), MACHINERIES & EQUIPMENT (Laptop and Photo Copier) and Additional Provision for Inflation (10%)	USEP-ICU	Procurement Service/Shopping/Small Value Procurement	N/A	N/A	N/A	N/A	Fund 101/164	113,610.00	113,610.00			
-	USEP-RMD-Office Supplies, consumable, cleaning supplies, Office Furnitures and etc.), Repair, Maintenance and Improvements (Gymnasium Comfort Room), Renovation of Commercial Stall in University Sports & Cultural Center (USCC) and Additional Provision for Inflation (10%)	RMD - Resource Management Division	PS/Small Value/Shopping Competitive Bidding	N/A	N/A	N/A	N/A	Fund 101/163	38,386,114.14	38,386,114.14			
-	USEP-CIC-Office Supplies,ICT Equipment, consumable, cleaning supplies, Office Furnitures and etc.), Procurement of Office Supplies and Materials, Procurement of Furnitures and Fixtures (Civil/Architectural works and Millworks (include cushions and upholstery works)), Procurement of other Machinery and Equipment and Additional Provision for Inflation (10%)	CIC	Competitive Bidding/Limited Source Bidding/Small Value Procurement	N/A	N/A	N/A	N/A	Fund 101/101-MFO/NEP 2021	19,139,853.50	19,139,853.50			
-	USEP-Finance- (Office Supplies, consumables) and PRESENTATION (Food)	Finance	Negotiated Procurement/Shopping	N/A	N/A	N/A	N/A	Fund 101	480,836.90	480,836.90			
-	USEP-PDD-Office Supplies, consumable, cleaning supplies, Office Furnitures and etc.), PAP 1: Establishment of a 5-storey Sciences Laboratory Building Phase 2, Hotel & Food (during Conference/Meeting/Assesment/Seminars/Workshops/Training etc.), Completion of SAEC Building, USEP Obrero Campus and Additional Provision for Inflation (10%)	Physical Development Division	Competitive Bidding/Procurement Service	N/A	N/A	N/A	N/A	Fund 101/164	46,233,398.17	46,233,398.17			

-	USEP-CAEc-Office Supplies,ICT Equipment, consumable, cleaning supplies, Office Furnitures and etc.) and Additional Provision for Inflation (10%)	College of Applied Economics (CAEc)	Shopping/Small Value	N/A	N/A	N/A	N/A	F101	559,073.65	559,073.65		
-	USEP-CT-Office Supplies,ICT Equipment, consumable, cleaning supplies, Office Furnitures and etc.) and Additional Provision for Inflation (10%)	College of Technology	Small Value Procurement	N/A	N/A	N/A	N/A	F101	692,742.04	692,742.04		
-	Assesment & Guidance Center-Office Supplies,ICT Equipment, consumable, cleaning supplies, Office Furnitures and etc.) and Additional Provision for Inflation (10%)	Assessment and Guidance Center	Procurement Service	N/A	N/A	N/A	N/A	F101	86,182.80	86,182.80		
-	USEP-CAS-(Office Supplies,ICT Equipment, consumable, cleaning supplies, Office Furnitures and etc.), Presentation (Food), and Additional Provision for Inflation (10%)	College of Arts and Sciences	Shopping/Small Value	N/A	N/A	N/A	N/A	F101	2,114,152.34	2,114,152.34		
-	CAS-Science Laboratory-Laboratory Equipment/Apparatus (Bulb Aspirator, Automatic Autoclave, PH meter pen type, ocular and stage micrometer, & vacuum pump), PAP 2: Laboratory Chemicals (Ethanol 2.5L), PAP 3: Equipment Maintenance, and Additional Provision for Inflation (10%)	CAS Science Laboratory	Shopping/Small value	N/A	N/A	N/A	N/A	F164	1,214,400.00	1,214,400.00		
-	USEP-CAC-Conduct of University-Wide Usep Graduates Employability Tracer Initiatives (Representation (Meals & Snacks)), PAP 2: Conduct of Career Enhancement Programs for USEP Students and Alumni (Presentation and Honorarium), PAP 3: Operationalized CAC Online Platform (Representation (Meals & Snacks)), PAP 4: Package of CAC Office Manual (Representation (meals & snacks)), PAP 5: Quarterly Performance Evaluation and Monitoring (Representation (meals & snacks) and Honorarium) and Additional Provision for Inflation (10%)	Career and Alumni Center	Shopping/Small Value Procurement	N/A	N/A	N/A	N/A	Fund 101/164	210,659.30	210,659.30		

-	Research Division-Office Supplies, Common Janitorial Supplies, Information and Communication Technology (ICT) Equipment and Devices and Accessories, Consumables (Other supplies and materials, Laboratory supplies, and Agricultural supplies), Other Categories, and Additional Provision for Inflation (10%)	Research Division	Procurement Service/Small Value	N/A	N/A	N/A	N/A	F101/CHED/Special Projects	22,693,794.31	22,693,794.31		
-	ULRC-Office Supplies, ICT Equipment, consumable, and etc.) and Additional Provision for Inflation (10%)	University Learning Resources Center (ULRC)	Small Value Procurement/Negotiated Procurement	N/A	N/A	N/A	N/A	F101	26,223.16	26,223.16		
-	Health Services-Office Supplies, Blood Screening Test (Uric acid strips, hemoglobin and FBS strips easy life), Purchase of Dental Supplies, Purchase of Medicine, Purchase of Medical Supplies, Conduct Health Programs, Symposium, Seminars and Additional Provision for Inflation (10%)	Health Service Division	Small Value Procurement	N/A	N/A	N/A	N/A	F164	3,304,836.36	3,304,836.36		
-	TTCR-Office Supplies, consumable, cleaning supplies, and etc.) and Additional Provision for Inflation (10%)	Teacher Training and Research Center	Procurement Service	N/A	N/A	N/A	N/A	Internally Generated income (Funds 164)	413,618.72	413,618.72		
-	ETEAP-Office Supplies, consumable and etc.) and Additional Provision for Inflation (10%)	Expanded Tertiary Education Equivalency and Accreditation Center	Shopping	N/A	N/A	N/A	N/A	F164	17,739.98	17,739.98		
-	UAGC-Office Supplies, consumable and etc.) and Additional Provision for Inflation (10%)	University Assessment and Guidance Center	Shopping	N/A	N/A	N/A	N/A	F164	1,278,441.90	1,278,441.90		
-	KTID-Office Supplies, MAINTENANCE & OTHER OPERATING (Conduct of Pre Commercialization activities, Repair and maintenance), INDIRECT COST (Other supplies and materials), Support Implementation in the Conduct of the Project (PS Direct cost and MOOE direct cost), Realignment (Computer, firewall, switch, Access Point Router, server and etc.) and Additional Provision for Inflation (10%)	KTID	Shopping/Small Value Procurement/Public Bidding	N/A	N/A	N/A	N/A	F101/Internally Generated income (Funds 164)/DOST-PCAARRD	15,014,556.54	15,014,556.54		

-	School of Law-Procurement of Kitchenware in SoL (Mini Refrigerator), PRESENTATION (Food), Procurement of SoL Office Supplies (Envelope, Correction Tape, Folder, Paper Clip, and etc.), PAP 11: Procurement of Legal Aid Center's Office Supplies (Office Supplies), Printing of Examination Notebooks (Printing fee) and Additional Provision for Inflation (10%)	School of Law	Procurement Service/Small Value Procurement	N/A	N/A	N/A	N/A	F101	535,872.48	535,872.48		
-	COE-Support Implementation in the Conduct of the Project (Maintenance and other operating expenses, representation expenses, training expenses, and other MOOE), Office Supplies, Consumables (Epson L365), Other Categories (Representation, Local Travel, Printing and Publication, Common Office Supplies, Office/Janitorial Supplies etc., D'14 Branded Laptop Computer (i7 or i9 or ryzen) and Additional Provision for Inflation (10%)	College of Engineering	PS/Small Value/Shopping Competitive Bidding	N/A	N/A	N/A	N/A	DOST-GIA/164-Special Project	2,685,311.32	2,685,311.32		
-	OSO-URO-Office Supplies, consumable, and etc.) and Additional Provision for Inflation (10%)	Office of the Secretary of the University - University Records Office	Shopping/Competitive Bidding	N/A	N/A	N/A	N/A	F101	402,968.82	402,968.82		
-	OVP-PQUA-Common Office Equipment (Document Scanner and Laminating Machine), Common Office Supplies (Laminating Pouch Film, Laminating Film, Sticky notes, paper trimmer cutter, and etc.), Representation (Catering services & Accommodation) and Additional Provision for Inflation (10%)	Office of the Vice President for Planning and Quality Assurance (OVP-PQuA)	Small Value Procurement/Procurement Service	N/A	N/A	N/A	N/A	F164/Negotiated Procurement/Competitive Bidding/Shopping	368,355.48	368,355.48		
-	ASD-Office Supplies, consumable, and etc.)	Administrative Services Division	Shopping	N/A	N/A	N/A	N/A	F101/F164	35,622,959.75	35,622,959.75		

-	OSAS-Procurement of various culture and arts materials and equipment for practices and competition, Including recording instruments - for recording, Procurement of culture and arts costume (dancers, band, chorals, etc) Including parade uniform for artist, trainers and officials, and Procurement of ASEAN Plags and Poles	OSAS- Cultural Affairs Unit	Small Value Procurement/Shopping	N/A	N/A	N/A	N/A	F164	657,800.00	657,800.00		
-	USO/CAU- Traning/Seminar/Workshop/Meetings /Orientation and Additional Provision for Inflation (10%)	University Sports Office/Cultural Affairs Unit	Small Value Procurement/Shopping	N/A	N/A	N/A	N/A	F101	143,000.00	143,000.00		
-	Mindano-eLearning-Office operations and activities (Registration & Subscription of software, and Food) and Additional Provision for Inflation (10%)	Mindanao eLearning	Small Value/Direct Contracting	N/A	N/A	N/A	N/A	F101	256,457.50	256,457.50		
-	USEP-Mintal-SDMD-oneData Capital Outlay (ICT Equipment), Turnstile for Mintal, Office Supplies, Consumables and Representation (Catering services, meals, snacks venue or acomodation)	Usep/Mintal Campus	Competitive Bidding/Shopping/Small Value Procurement	4/6-12/2021	4/22/2021	4/30/2021	05/07/2021	NEP2021/Special Projects - LGU of Davao (Public Service Enhancement Program AB 2020)	6,205,230.00	6,205,230.00		

-	QAD- Accreditation (Food/Catering Services, Office Supplies, AACCCUP, Desktop Computer and etc.), ISO 9001:2015 Certification (Adult fee and Airfare and Accomodation), PAP 2: AUN-QA Self Assessment Report (Organizational Participation to AUN-QA Meetings, Training Fee, Airfare, Travelling Allowance and etc.), QS Stars (Assessment Fee), PAP 3: Institutional Accreditation (Consultancy Fee with AACCCUP, Food/catering services, tarp and accreditation fees), PAP 4: Philippine Quality Awards (Training Registration fee, food/catering services, and travel expenses), Office Equipment Outlay: ICT Devices and Accessories (External SSD hard drive, 256 OTG, SD card, USB, Wifi tablet, Headset, Tripod, Mouse, and etc.), Office Furnitures and Furnishing, Repairs and Maintenance and Other Supplies and Materials	Quality Assurance Division	Small Value Procurement/Shopping	N/A	N/A	N/A	N/A	F101/164	20,043,445.00	20,043,445.00		
-	SDMD-Procurement of SDMD Supplies, PAP 1: Procurement/Renewal of Software License and Additional Provision for Inflation (10%)	SDMD	Procurement Service/Small Value/Shopping	N/A	N/A	N/A	N/A	F101/FY 2021 GAA	1,578,491.59	1,578,491.59		
-	OAS-Office Supplies, and other Categories (Travelling, Training Expenses, Representation and etc.)	Office of the Advanced Studies	Procurement Service/Small Value/Shopping	N/A	N/A	N/A	N/A	F101/164	1,435,651.00	1,435,651.00		
-	OEA-Office Supplies, Printing Publication, and Additional Provision for Inflation (10%)	Office of the Executive Assistant	Shopping	N/A	N/A	N/A	N/A	F101	319,786.50	319,786.50		
-	IPD-Janitorial supplies, Office Supplies, ICT & Office Equipment, Consumables, Furniture & Fixtures, Representations/Training/Seminar/Workshop/Meeting/Orientation, Strategic Planning, Consultancy fee, foods, token, etc.	Institutional Planning Division	Shopping/Small Value	N/A	N/A	N/A	N/A	F101	695,500.00	695,500.00		

-	OSAS-Office Supplies, Training/Seminar/Workshop/Meeting/Orientation and Additional Provision for Inflation (10%)	Office of Students Affairs and Services	Shopping/Small Value	N/A	N/A	N/A	N/A	F101	257,911.50	257,911.50			
-	OLA-Common Office Supplies for UDPO (University Data Privacy Office)	Office of Legal Affairs	Small Value Procurement	N/A	N/A	N/A	N/A	F101	234,650.00	234,650.00			
-	CBA-Program Quality/Delivery Improvement - Instruction Materials/Course Packs/Syllabus Development, Procurement/Acquisition of Office Supplies & Equipment, Common Electrical Supplies (Battery, Power Supply, Card reader, and etc.),Support for Faculty Training - Pedagogy Trainings/Seminars, Common Office and Janitorial Supplies, Consumable, Representation and Other Categories	College of Business Administration	PS/Shopping	N/A	N/A	N/A	N/A	F101	1,760,809.56	1,760,809.56			
-	PAD-Common Office and Equipment Supplies, and Additional Provision for Inflation (10%)	Public Affairs Division	Procurement Service/Small Value Procurement	N/A	N/A	N/A	N/A	F164	451,003.51	451,003.51			
-	ACIAR-Fusarium-Laboratory Supplies (gloves, masks, paper towels, tissue paper, solution A and etc.), Laboratory Chemicals (Oxgall, L-asparagine, D-galactose, Calcium chloride and etc.) and Additional Provision for Inflation (10%)	ACAIR-Fusarium Wilt Project	Shopping	N/A	N/A	N/A	N/A	F164	101,613.01	101,613.01			
-	Curriculum & Instruction-Office Supplies,ICT Equipment, consumable, cleaning supplies, Office Furnitures and etc.,) and	Curriculum and Instruction Office	Small Value Procurement	N/A	N/A	N/A	N/A	MFO 1-Higher Education Program (General Fund 101)/Internally Generated income (Funds 164	759,126.26	759,126.26			

-	MCPS-Cell Cards, Printing Publication Expenses (Publication), Representation Expenses (Food, Venue & Accommodation) and Seminars/Travels/Registration	Mindanao Center For Policy Studies (MCPS)	Procurement Service/Small Value Procurement	N/A	N/A	N/A	N/A	F164	299,332.73	299,332.73			
-	Supplies and Materials/Office Supplies (Survey tools & devices), Indirect cost/Supplies and Materials, Communication Expenses (Cards), Equipment Outlay (Laptop), and Other Categories	USEP	Shopping	N/A	N/A	N/A	N/A	F164-SP	738,932.00	738,932.00			
-	Procurement on the Installation, Systems Acquisition & Activation of Turnstile Access System, USEP-Mintal Campus	USEP-Mintal	Competitive Bidding	1/27/2021	3/2-9/2021	03/10/2021	3/24/2021	F101	3,152,000.00	3,152,000.00			
-	Procurement of Supplies, Materials & Installation of the Smart Facility for the Establishment of IT Building, Obrero Campus, Davao City	USEP-Obrero	Competitive Bidding	1/27/2021	3/2-9/2021	03/10/2021	3/24/2021	F101	7,320,000.00	7,320,000.00			
-	Procurement of Furniture & Fixture & Installation of the Smart Facility for the Establishment of IT Building, Obrero Campus, Davao City	USEP-Obrero	Competitive Bidding	1/27/2021	3/2-9/2021	03/10/2021	3/24/2021	F101	10,731,000.00	10,731,000.00			
-	Procurement of One Data System, Obrero Campus, Davao City	USEP-Obrero	Competitive Bidding	1/27/2021	3/2-9/2021	03/10/2021	3/24/2021	F101/164	2,658,000.00	2,658,000.00			
-	Completion of 5-storey Laboratory CAS Building, Obrero Campus, Davao City	USEP-Obrero	Competitive Bidding	3/19/2021	3/31-4/7/2021	4/16/2021	4/30/2021	F164	15,820,245.00	15,820,245.00			

-	Procurement of Technical and Scientific Equipment	USEP-Tagum	Competitive Bidding	3/24/2021	3/31-4/7/2021	4/16/2021	4/30/2021	F101	50,000,000.00	50,000,000.00			
-	Aircon & Wire Installation & Upgrading for RDE Building.	USEP-Tagum	Competitive Bidding	11/04/2020-11/09/2020	25/11/2020	21/12/2020	06/01/2021	F164	542,131.99	542,131.99			
-	Completion of Science Laboratory Building for Tagum-Mabini Campus	USEP-Tagum Mabini	Competitive Bidding		03/12/2020	14/12/2020	23/12/2020	Fund 101	12,261,513.90		12,261,513.90	Take-over Contract	
-	Renewal of the Enterprise Service Agreement with DC Tech Micro Services Inc for the provision of Leased Fiber Intranet Links	usep	Negotiated Procurement	12/2-9, 2020	12/10/2020	12/22/2020	12/22/2020	12/22/2020	11,460,000.00	11,460,000.00			
-	Procurement of One (1) set Cone Penetrometer Digital for Tagum Campus	USEP-Tagum	Competitive Bidding	18/02/2020	01/12/2020			DA-BAFE	500,000.00	500,000.00			
Grand Total									810,611,754.24	336,246,240.34	474,365,513.90		

Prepared by:

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BAC Secretariat Head
Date: 29 March 2021

Availability of funds:

ROLANDO B. ENRIQUEZ
Finance Director
Date:

Recommending Approval:

REYNOLDO GARCIA
BAC Chair (Goods & Services)
Date:

EMILIA P. P. COY
BAC Chair (Infrastructure)
Date:

REMIGIO G. DUYAN JR.
BAC Chair (Tagum Campus)

MA LUISA B. FAUNILLAN
Vice President for Administration
Date:

Approved by:

LOURDES C. GENERALAO
SNC President
Date: