

**CONTRACT AGREEMENT**

**THIS CONTRACT AGREEMENT, made this 16<sup>th</sup> day of APR 2019, 2019, by and between:**

**The University of Southeastern Philippines, with office address at Bo. Obrero Davao City, represented by its President, Dr. Lourdes C. Generalao hereinafter called the "ENTITY",**

**-AND-**

**The Goldenrey Direct Marketing with office address located at 10/F Unit Village, Makati City, Philippines, represented by its Chief Innovation Officer and Government, MR. CLOYD A. CUNANAN, hereinafter called the "SUPPLIER".**

**WITNESSETH**

**WHEREAS, the Entity invited Bids for the Procurement of Document Tracking System, USeP Obrero Campus, and Goldenrey Direct Marketing placed a bid with a total amount of One Million Five Hundred Thousand Pesos (PhP 1,500,000.00), which was determined to be the Lowest Calculated and Responsive Bid.**

**WHEREAS, the Entity passed and approved a resolution to award in favor of the Supplier in the sum of One Million Five Hundred Thousand Pesos (PhP 1,500,000.00), herein after called the "Contract Price" with the following details:**

Item No.	Unit	Item Description	ABC-Unit Cost	Bid-Unit Cost Goldenrey Direct Marketing	Lowest Calculated & Responsive Bid
1	lot	<p><b>Document Tracking System</b>                      Minimum Software Specifications:</p> <ul style="list-style-type: none"> <li>▪ Document/Transaction Setup</li> <li>▪ Document Input/Output</li> <li>▪ Document scanning capabilities</li> <li>▪ Document Indexing</li> <li>▪ Document Search</li> <li>▪ Cross Flat-form and Interoperability</li> <li>▪ Web Interface and Access</li> <li>▪ Security Access</li> <li>▪ Audit trail</li> <li>▪ Archiving</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>▪ User Mammal</li> <li>▪ Technical Documentation                             <ul style="list-style-type: none"> <li>○ Database Structure</li> <li>○ Installation Procedure</li> <li>○ Application Software</li> </ul> </li> <li>▪ Application Source Code</li> <li>▪ Warranty Requirements:                             <ul style="list-style-type: none"> <li>○ 2 years Free Technical Support</li> </ul> </li> <li>▪ Installation, deployment and user orientation.</li> <li>▪ Must be implemented in MSSQL database environment.</li> </ul>	1,500,000	1,500,000	1,500,000

GOLDENREY DIRECT MARKETING  
 MR. CLOYD A. CUNANAN  
 Chief Innovation Officer

ROLDANDO B. ENRIQUEZ  
 Finance Director

MA. JUSA B. PAUNILLAN  
 Vice President for Administration

UNIVERSITY OF SOUTHEASTERN PHILIPPINES  
 LOURDES C. GENERALAO  
 President

	<p><b><i>Harmonize with document tracking and other feature offered by Goldenrey.</i></b></p> <p><b>Campus Management Solutions</b></p> <ul style="list-style-type: none"> <li>▪ <b>Asset Management</b> <ul style="list-style-type: none"> <li>○ Asset Management with soft copy maintenance</li> <li>○ Asset in-charge</li> <li>○ Asset Insurance and Warranty Maintenance</li> </ul> </li> <li>▪ <b>Office Management</b> <ul style="list-style-type: none"> <li>○ Printing of Certificate (Bonafied/Transfer/Course Completion)</li> <li>○ Other Certificate Printing</li> <li>○ NAAC Reports</li> <li>○ ISO Reports</li> <li>○ NBA Reports</li> </ul> </li> <li>▪ <b>Alumni Management (Free for 1 year subscription)</b> <ul style="list-style-type: none"> <li>○ Alumnus Management</li> <li>○ Event Management</li> <li>○ Story Management</li> <li>○ Comment Management</li> <li>○ Volunteer Management</li> <li>○ Notice Board Management</li> </ul> </li> </ul>			
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GOLDENREY DIRECT MARKETING

MR. CLAYD A. CUNANAN  
Chief Innovation Officer

ROLAN BENRIQUEZ  
Finance Director

**NOW THIS CONTRACT AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this CONTRACT AGREEMENT, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this CONTRACT AGREEMENT, to wit:
  - A. Bid Form and Price Schedule;
  - B. Schedule of Requirements;
  - C. Technical Specifications;
  - D. General Conditions of Contract;
  - E. Special Conditions of Contract;
  - F. Notice of Award of Contract and the Contractor's "conforme";
  - G. Performance Security; and
  - H. Approved BAC Resolution Recommending for Awarding of the Project: **Procurement of Document Tracking System to Goldenrey Direct Marketing;**
  - I. Advance payment of not more than 15% subject to submission of irrevocable letter of credit;
  - J. Progress billing will depend on the accomplishment report of the Goldenrey Direct for the Procurement of Document Tracking.

UNIVERSITY OF SOUTHEASTERN PHILIPPINES

MA. JUISSA B. FAUNILLAN  
Vice President for Administration

L. GURDES C. GENERALAO  
President

IN WITNESS whereof, the parties thereto have caused this CONTRACT AGREEMENT to be executed on the day and year first before written.

**UNIVERSITY OF SOUTHEASTERN PHILIPPINES (UScP):**

**GOLDENREY DIRECT MARKETING :**

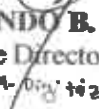
**LOURDES C. GENERALAO**  
President

  
**CLOYD A. CUNANAN**  
Chief Innovation Officer

WITNESSED BY:

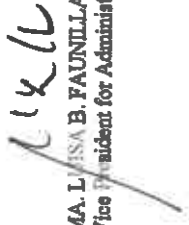
  
**MA. LUISA B. FAUNILLAN**  
Vice President for Administration

Certified Funds Available:

  
**MR. ROLANDO B. ENRIQUEZ**  
Finance Director, UScP  
Digitization of Records

GOLDENREY DIRECT MARKETING  
  
**MR. CLOYD A. CUNANAN**  
Chief Innovation Officer

  
**ROLANDO B. ENRIQUEZ**  
Finance Director

  
**MA. LUISA B. FAUNILLAN**  
Vice President for Administration

UNIVERSITY OF SOUTHEASTERN PHILIPPINES  
  
**LOURDES C. GENERALAO**  
President

Contract ID No : 2018-33...ods  
Name of Contract: Procurement of Document Tracking System  
Location : US&P-Obrero Campus Davao City

REPUBLIC OF THE PHILIPPINES)  
**PANABO CITY** ) SS

**ACKNOWLEDGMENT**

BEFORE ME, as the Notary Public for and within the **PANABO CITY**, personally appeared

Name Valid LD. Date/Place Issued

Dr. Lourdes C. Generalao GSIS ID # 006-0085-6444-5 Davao City  
Mr. Cloyd A. Cunanan 106-15-007591

Known to me to be the same persons who executed the foregoing CONTRACT and AGREEMENT and they acknowledged to me that the same is their true act and deed for and in behalf of the parties they represented.

This instrument consists of three (3) pages, including this page, on which this acknowledgement is written duly signed by the contracting parties and their witnesses on the margin of this page and on the other pages.

IN WITNESS WHEREOF, I have hereunto affixed my Signature and Official Seal this \_\_\_ day of 16 APR 2019

ATTY. HECTOR GERARD C. BELISARIO, MD  
Notary Public until December 31, 2020  
Roll of Attorneys # 45481, 5/23/01  
IBP # 055859;11/29/18; Davao del Norte  
PTR # 9666761;01/08/19; Panabo City  
MCLE # V-0013741;12/01/2015

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Series of 2019

GOLDENREY DIRECT MARKETING

MR. CLOYD A. CUNANAN  
Chief Immigration Officer

ROLANDEZ M. QUIRQUEZ  
Finance Director

MA. LUISA B. FAUNILLAN  
Vice President for Administration

UNIVERSITY OF SOUTHEASTERN PHILIPPINES

DR. LOURDES C. GENERALAO  
President