



# PURCHASE ORDER

Republic of the Philippines  
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**  
 Obrero Campus, Bo, Obrero, Davao City

Supplier: **AHOK'S NUTRISHAKES FOOD CORNER**  
 Address: #S9 Door 3, Bartolada Bldg., Ifigo St., Bo, Obrero, Davao City  
 TIN: 124-951-682-002  
 P.O. No.: 2119-18-0227  
 Date: APR. 11. 2019  
 Mode of Procurement: Shopping

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>SAB</u>		Delivery Term: <u>25 days</u>		Amount	
Date of Delivery:		Payment Term: <u>15 days</u>		Amount	
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Training-Workshop on Time Series Analysis (5 Days)	45	380.00	17,100.00
2	pax	Day 1 Meals (AM and PM Snacks and Lunch)	45	380.00	17,100.00
3	pax	Day 2 Meals (AM and PM Snacks and Lunch)	45	380.00	17,100.00
4	pax	Day 3 Meals (AM and PM Snacks and Lunch)	45	380.00	17,100.00
5	pax	Day 4 Meals (AM and PM Snacks and Lunch)	45	380.00	17,100.00
		Day 5 Meals (AM and PM Snacks and Lunch)	45	380.00	17,100.00
xxxxxxxxxx nothing follows xxxxxxxxxxxx			Total Amount: .....	1,710.00	85,500.00
			less tax 2%	2,565.00	4,275.00
			less tax 3%		81,225.00

Eighty One Thousand Two Hundred Twenty-Five Pesos & 60/100 Centavos Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforms:

*Sessie O. Tan*  
 Signature over Printed Name of Supplier

Very truly yours, *LKLIV*

**MA. LUISA B. FAUNILLAN**  
 Signature over Printed Name of Authorized Official

*Janeth*  
 Vice President for Administration  
 Designation  
 Date: *4/15/19 11:26 am*

Fund Cluster: 05-16F  
 Funds Available: \_\_\_\_\_

**ROLANDO B. ENRIQUEZ**  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit  
*6412*

Form No. : FM-USP-PUR-07  
 Issue Status : 01  
 Revision No. : 00  
 Date Effective : 10 October 2016  
 Approved by : President

ORS/BUIS No. : 02-206-041-2017-04-078  
 Date of the ORS/BUIS: 4-17-17  
 Amount: 85,500

DOP 0915-010915-020