

PURCHASE ORDER

Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Bo, Obrero, Davao City

Supplier: **MYE MARKETING** P.O. No.: 2019-08-088
 Address: **Purok 5, Brgy. Pitogo, Consuelo, Cebu City** Date: Aug. 19, 2019
 TIN: **818-167-000-000** Mode of Procurement: Small Value

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CAS Science Laboratory		Delivery Term: 30 days			
Date of Delivery:		Payment Term: 15 days			
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	Preventive Maintenance/Calibration of Analytical Balance Scope of work: *Cleaning *Weight verification *Provide re-calibration/Conformity certificate	6 ✓	3,500.00	21,000.00 ✓
2	Unit	Preventive Maintenance/Calibration of Centrifuge Scope of work: *Cleaning *Temperature & Speed verification *Provide re-calibration/Conformity certificate	3 ✓	5,000.00	15,000.00 ✓
3	Unit	Preventive Maintenance/Calibration of Incubator Scope of work: *Cleaning *Temperature verification *Provide re-calibration/Conformity certificate	1 ✓	5,000.00	5,000.00 ✓
4	Unit	Preventive Maintenance/Calibration of Laboratory Oven Scope of work: *Cleaning *Temperature verification *Provide re-calibration/Conformity certificate	2 ✓	5,000.00	10,000.00 ✓
5	Unit	Preventive Maintenance/Calibration of Incubator Scope of work: *Cleaning *Temperature & Speed verification *Provide re-calibration/Conformity certificate	9 ✓	2,900.00	26,100.00 ✓
6	Unit	Preventive Maintenance/Calibration of Basted Waterbath Scope of work: *Cleaning *Temperature verification *Provide re-calibration/Conformity certificate	2 ✓	4,500.00	9,000.00 ✓
7	Unit	Preventive Maintenance/Calibration of Beam Balance (Single/Double Pan) Scope of work: *Cleaning *Weight verification *Provide re-calibration/Conformity certificate	20 ✓	2,200.00	44,000.00 ✓
8	Unit	Preventive Maintenance/Calibration of Multimeter Scope of work: *Cleaning *Check the connectors *Comparison over calibrated meter *Provide re-calibration/Conformity certificate	10 ✓	1,500.00	15,000.00 ✓
NOTHING FOLLOWS					
					145,100.00 ✓
					Less Tax 2% <u>2,902.00</u> ✓ 3% <u>4,353.00</u> ✓
					137,845.00 ✓

Total Amount in Words: One Hundred Thirty Seven Thousand, Eight Hundred Forty-Five Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Ms. My toping
 Signature over Printed Name of Supplier
68-21-17
 Date

USEP truly yours,

RECEIVED BY: *Janeth* MA. ADISSA B. FAUNILLAN
 DATE/TIME: SEP 16 9:05 PM Vice President of Administration

Fund Cluster: 05-16
 Funds Available: _____
 OBS/BURS No.: 02 - 201944 2019-08-2104
 Date of the OBS/BURS: 8/20/19
 Amount: 145,100 -

ROLANDO A. ENRIQUEZ
 Chief Accountant/Head of Accounting Division/Unit
8/22
 DOR 0915-010915-038