

Republic of the Philippines  
**University of Southeastern Philippines**  
 Obrero Campus, Bo. Obrero Davao City  
**Knowledge and Technology Transfer Division-TBI**  
**Request for Quotation**

PR # 2019-10-1246  
 Date: \_\_\_\_\_

Company Name : \_\_\_\_\_  
 Address: \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith

**DR. REYNILLO D. GARCIA**  
 BAC Chairman

*Handwritten signature/initials*

- Note :
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_\_ calendar days upon receipt of Purchase Order.
  3. Warranty shall be for a period of six ( 6 ) months for supplies and materials, one ( 1 ) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ] Pick-up (Schedule) [ x ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	pc	<b>Podable Training Table (1800x400x750H)</b> 1. Panel top: 25mm thickness E0 Grade MFC 2. Modesty panel: 15mm thickness E0 Grade MFC 3. Frame: Iron, powder spraying 4. With 4 wheels, 2 wheels with brakes, easy to move and stop	10		
2	pc	<b>Podable Training Chair (530W*620D*875H)</b> 1. Chair back: nylon with fiberglass 2. Main chair frame: 1.8mm thickness, silver grey, powder 3. Sponge: 40kgs/m3 4. Wheels: PU	30		
3	pc	<b>Sofa (1970x820x820H)</b> 1. Cotton & linen cover, non-pilling, Resists fading 2. Wood frame 3. High density foam 4. Leg: solid wood 5. Feature: Design of full Disassembly and Washing 6. Color: blue/grey 7. With 2 pillows	2		
4	pc	<b>Conference Table (1800Wx800Dx750H)</b> 1. Panel: E0 grade MFC, top panel 25mm thickness 2. Leg: steel leg, 1.5mm thickness, hexagon	1		
5	pc	<b>Office Chairs (560x550x880-950H)</b> 1. Back: mesh cover; 2. Seat: fabric cover with high density sponge 3. Electroplated five-star leg 4. Can swivel, seat height adjustable	15		
6	pc	<b>Office Table (1600Wx800Dx750H)</b> 1. Panel: E0 grade MFC, top panel 25mm thickness. Panel Can be all Parchment White color 2. With 2 wire grommets 3. With a L.T-DP0804 cabinet 4. Leg: steel leg, 1.5mm thickness, hexagon	10		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: \_\_\_\_\_

Authorized Canvasser

Printed Name / Signature \_\_\_\_\_  
 Tel. No. / Cellphone No. \_\_\_\_\_  
 TIN No. of Establishment \_\_\_\_\_  
 Date \_\_\_\_\_