

Republic of the Philippines  
University of Southeastern Philippines  
Office of the President

## Request for Quotation

PR # 2019-10-127  
Date: 28 Oct 19

Company Name : \_\_\_\_\_ Midtown Printing Co., INC.  
Address: \_\_\_\_\_ Devao City

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith

\_\_\_\_\_  
**DR. REYNILIO D. GARCIA**  
BAC Chairman

X 16/18/19

- Note :
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_\_ calendar days upon receipt of Purchase Order.
  3. Warranty shall be for a period of six ( 6 ) months for supplies and materials, one ( 1 ) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [  ] Pick-up (Schedule) [  ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	Quantity	Unit Price	Total Amount
1	pc	Production and Procurement of USEP's Audio Visual Presentation - concept making, script making, securing and taking copies of raw files (pictures and videos)	1		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By:

\_\_\_\_\_  
Authorized Canvasser

Form No. :FM-USEP-PUR-05  
Issue Status :01  
Revision No. :00  
Date Effective :10 October 2016  
Approved by :President

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No.

\_\_\_\_\_  
TIN No. of Establishment

\_\_\_\_\_  
Date