

UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bo. Obrero Davao City
College of Education
REQUEST FOR QUOTATION

Company Name : _____
 Address: _____

P.R.# 2019-11-150
 Date: 21 NOV. 19

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith


REYNILLO O. GARCIA
 DMC, Chairman 8 11/22/19

- Note :
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	Unit	SCANNER - IMAGE FORMULA DR-C225	1		
2	Unit	SHREDDER POWERSHRED 99cl Cross-Cut (Branded) Heavy Duty with shredder bag and sharpener	1		
3	Unit	SHREDDER (HEAVY DUTY) DEANS OFFICE XXXX Nothing Follows XXXXXX	1		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: _____

 Authorized Canvasser

 Printed Name / Signature

 Tel. No. / Cellphone No.

 TIN No. of Establishment

 Date