



PURCHASE ORDER

Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bo, Obbrero, Davao City

Supplier : Progress Home and Office Furnishing
Address : Davao City

TIN#: 002-884-643-012


P.O. No.: 2019-10-01-23
Date: 10.3 2019
Mode of Procurement :

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : USEP HRMD
Date of Delivery : Nov. 12 - 2019

Delivery Term : 25 days
Payment Term : 15 days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Couffer Table Double 255 X 60 X 105	5	17,535.00	87,675.00
2	Unit	Mini Executive Chair with Armrest	1	3,950.00	3,950.00
3	Unit	Computer Chair with Armrest	4	3,885.00	15,540.00
4	Unit	Draweers 3 doors	6	3,750.00	22,500.00
XXXXXXXXXXXXXXXXXXXX					
 RECEIVED BY: <u>Janeh</u> DATE/TIME: <u>OCT 17 2019 2:26 PM</u>					
Total Amount 129,665.00 less tax 1% 1,157.72 less tax 5% 5,788.62 122,718.66					

(Total Amount in Words) Two Hundred Five thousand Four Hundred Sixty Nine Pesos 64/100

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Jeneily P. Almadon

Signature over Printed Name of Supplier

10-12-19

Date

Very truly yours,

MA. LUISA B. FAUNILLAN

Signature over Printed Name of Authorized Official

Vice President for Administration
Designation

Fund Cluster : 05-16F

Funds Available :

ROLANDO B. ENRIQUEZ

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 02-206441-2019-10-2701
06-206441-2019-10-2702

Date of the ORS/BURS: 10/14/19

Amount : 129,665.

10/12/19 00P 0915-010315-03D