Appendix 61

PURCHASE ORDER

Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus. Bo, Obrero, Davao City

Supplier : **MEG ENTERPRISES**	P.O. No. : **2019-11- 1053**
Address : **77 Blk.2 Phase 1 Sandawa Road, Bucana, Davao City**	Date : **NOVEMBER 19, 2019**
TIN : **240-419-396-001**	Mode of Procurement : **Shopping**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Supply and Management Unit	Delivery Term : 25 days
Date of Delivery : Dec. 27, 2019	Payment Term : 15 days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
2	unit	MOP BUCKET, heavy duty. hard plastic	9	2,000.00	18,000.00
		Nothing Follows			
		Fund 101 - Consolidated			
			Total Amount		18,000.00
			less tax 1%	180.00	
			less tax 3%	540.00	720.00
SEVENTEEN THOUSAND TWO HUNDRED EIGHTY PESOS ONLY.					17,280.00

OFFICE OF THE AUDITOR
USEP
RECEIVED BY: Janeth
DATE/TIME: DEC 0 2 2019 / 4:04 PM

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

J. [illegible]
Signature over Printed Name of Supplier
12-05-19
Date

Very truly yours,

MA. LUISA B. FAUNILLAN
Vice President for Administration

Fund Cluster: 01 - RAF
Funds Available :

ROLANDO B. ENRIQUEZ
Director, Finance Division 11/27

ORS/BURS No. : 0210110120 19-12-001733
Date of the ORS/BURS: 12/2/19
Amount : ₱18000.00

RECEIVED
03 DEC 2019

11/27/19