Appendix 61

PURCHASE ORDER

Republic of the Philippines
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bo, Obrero, Davao City

Supplier : **VS TAY. INCORPORTED**	P.O. No. : **2019-11- 1055**
Address : **125 R. Magsaysay Avenue, Davao City**	Date : **NOVEMBER 19, 2019**
TIN : **002-623-291-000**	Mode of Procurement : **Shopping**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Supply and Management Unit	Delivery Term : 25 days
Date of Delivery : 01-09-20	Payment Term : 15 days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
3	bundle	RAGS, all cotton, 32 pieces per kilogram min	69	115.00	7,935.00
		Nothing Follows			
		Fund 101 - Consolidated			

Total Amount		**7,935.00**
less tax 1%	70.85	
less tax 5%	354.24	**425.09**
SEVEN THOUSAND FIVE HUNDRED NINE PESOS & 91/100 ONLY		**7,509.91**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme:

GRETCHEN JOY V. OYAO
Sales Representative
Signature over Printed Name of Supplier
12-9-19
Date

OFFICE OF THE AUDITOR
USEP
RECEIVED BY: Janeth
DATE/TIME: DEC 1 2 2019
11:00 AM

Very truly yours,

MA. LUISA B. FAUNILLAN
Vice President for Administration

Fund Cluster: 01 - RAF	**ORS/BURS No. :** 021011012019-12-001735
Funds Available :	**Date of the ORS/BURS:** 12-02-19
	Amount : ₱7,935.00
ROLANDO B. ENRIQUEZ	
Director, Finance Division 12/9/20	12/5/19