



University of Southeastern Philippines
Tagum-Mabini Campus

Request for Quotation

Date: 1/2/20
PR No: 2020-01-001

Company Name : _____
Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

REMIGIO G. DUYAN, JR.
BAC CHAIRMAN

- Note :**
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: () pick-up (schedule) () Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL PRICE
Laboratory and Survey Supplies					
1	piece	RULER, plastic, 450mm (18"), width: 38mm min	4	P _____	P _____
2	bundle	RAGS, all cotton, 32 pieces per kilogram min	4	P _____	P _____
3	piece	Cabinet, glass/mirror slide door, 40x16x60 inches, 3 layers	1	P _____	P _____
4	piece	Sticky Notes, (10) sign here (10) 3x3 in, green	10	P _____	P _____
5	ream	Paper Multipurpose (COPY), Long, 70 gsm	50	P _____	P _____
6	ream	Paper Multipurpose (COPY), A4, 70 gsm	100	P _____	P _____
				TOTAL	P _____
Purpose Gall-rust in Falcata Project					

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By:
ROSALINO G. PALO, JR.
Authorized Canvasser

Printed Name / Signature

Tel. No. / Cellphone No.

TIN No. of Establishment

Date

Form No. : FM-USEP-PUR-05
Issue Status : 2018-
Revision No. : 00
Date Effective : 10 October 2016
Approved by : President

WE BUILD DREAMS WITHOUT LIMITS

Address: University of Southeastern Philippines
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Tagum City, Philippines 8100

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