

# PURCHASE ORDER

Republic of the Philippines  
**UNIVERSITY OF SOUTHEASTERN PHILIPPINES**  
 Obrero Campus, Bo, Obrero, Davao City



**Supplier :** DAVAO ELECTRICAL SALES  
**Address :** R. Magsaysay Avenue, Davao City  
**TIN :** 169-367-328-000

**P.O. No. :** 2020-01-0004  
**Date:** JAN. 8, 2020  
**Mode of Procurement :** Shopping

**Gentlemen:** Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Place of Delivery :** USEP Sports and Cultural Center (USEP-Gym)  
**Date of Delivery :** Feb 9, 2020

**Delivery Term :** 25 days  
**Payment Term :** 15 days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	roll	1/2"0 flexible metal conduit	1	720.00	720.00
2	pc	1"0 RSC straight connector	20	24.00	480.00
3	pc	1/2"0 RSC straight connector ***Nothing Follows***	30	12.00	360.00



**Total Amount . . . . .** 1,560.00  
**less tax 1%** 13.93  
**less tax 5%** 69.64  
**One Thousand Four Hundred Seventy Six and 43/100 Pesos Only** 1,476.43

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

**Conforme:** [Signature]  
 Signature over Printed Name of Supplier  
 Date

**Very truly yours,** [Signature]  
 Signature over Printed Name of Authorized Vice President for Administration  
 Designation

**Fund Cluster :** 06-SRF  
**Funds Available :** \_\_\_\_\_

**Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit** \_\_\_\_\_  
**ROLANDO B. ENRIQUEZ**  
 ACCOUNTING DIVISION/UNIT 14

**ORS/BURS No.** 0220664 - 2020-01-0007  
**Date of the ORS/BURS:** JAN 15 2020  
**Amount :** 1,560.00

[Signature]  
**16 OF 0915-00314-030**

[Signature] 11-00