



University of Southeastern Philippines
Office of the President

NOTICE TO PROCEED

24 January 2020

MS. DESIREE L. ORDINARIO
Account Executive/Authorized Representative
Masangkay Computer Center
1143 G. Masangkay St., Sta. Cruz Manila
Contact No. 09395926158
E-mail: desordinario@gmail.com

Dear Ms. Ordinario:


The Contract of Agreement of the project: **Procurement of Consolidated ICT Learning Resources & Equipment, USEP-Obrero Campus, Davao City** with contract ID No. 2019-14/Goods, entered between your Company and the University of Southeastern Philippines, Obrero Campus, Davao City, having been duly approved and notarized is now ready for implementation.

In view thereof, you are hereby advised to undertake the above project five (5) days after receipt of this Notice.

It is understood and expected, that your company shall fully abide with the provisions stipulated in the Contract.

Please acknowledge by signing above your printed name and by indicating the time and date you received this Notice.

Very truly yours,


LOURDES C. GENERALAO
President

Received by:


Desiree Ordinario
(Signature over printed name)

Date : 1-27-20

Cc: BAC Chair
BAC Secretariat

WE BUILD DREAMS WITHOUT LIMITS

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