UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Obrero Campus, Bo. Obrero Davao City
OSAS-SSG

Request for Quotation

PR #: 2020-03-1912
Date: 04 March 2020

Company Name _____

Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating th shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

REYNILO D. GARCIA
BAC Chairman
4/03/2020

Note 1. All entries must be typewritten.
2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BIDDER'S PRICE	
				UNIT PRICE	TOTAL AMOUNT
1	pc	Steel Cabinet, 4 Drawers, Vertical	1		
2	pcs	Executive Office Table	2		
3	pcs	Executive Office Chair	2		
		Nothing Follows			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

_____
Printed Name / Signature

_____
Tel. No. / Cellphone No.

_____
TIN No. of Establishment

_____
Date

Canvassed By:

_____
Authorized Canvasser