



University of Southeastern Philippines
Tagum-Mabini Campus

Request for Quotation

Date: 03-29-2020
 PR No: 2020-03-126

Company Name : _____
 Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

REMEGIO G. DUVAN, JR.
 BAC CHAIRMAN

- Note :
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: () pick-up (schedule) () Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL PRICE
1	piece	Office Table w/ drawers	4	P _____	P _____
2	piece	Office chair w/ arm rest	4	P _____	P _____
		*** nothing follows ***			
		*Deliver to USEP Tagum Campus (CEDU)			
			TOTAL		P _____
		For Usep CEDU bldg. use			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: ROSALINO G. PALO, JR.
 Authorized Canvasser

_____ Printed Name / Signature
 _____ Tel. No. / Cellphone No.
 _____ TIN No. of Establishment
 _____ Date

Form No. : FM-USEP-PUR-05
 Issue Status : 2018-
 Revision No. : 00
 Date Effective : 10 October 2016
 Approved by : President

WE BUILD DREAMS WITHOUT LIMITS
 Address: University of Southeastern Philippines
 Tagum-Mabini Campus, Brgy. Apokon
 Tagum City, Philippines 8100

Telephone: (084) 218-0998 local 501
 Website: www.usep.edu.ph
 Email: useptagum@usep.edu.ph



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University of Southeastern Philippines
Tagum-Mabini Campus

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PR No: 2020-03-126

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Item No.	Unit	ITEM AND DESCRIPTION	QTY.	BID PRICE	
				UNIT PRICE	TOTAL PRICE
1	unit	Steel Locker Door Cabinet (18 doors minimum)	1	P _____	P _____
		*** nothing follows ***			
		*Deliver to USEP Mabini Campus		TOTAL	P _____
For USEP CEDU Bldg use					

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