



Republic of the Philippines
 UNIVERSITY OF SOUTHEASTERN PHILIPPINES
 Obrero Campus, Obrero Davao City

OUR - Admission Unit

Request for Quotation

PR # 2020 - 06 - 1985
 Date: JUNE 3, 2020

Company Name : _____

Address: _____

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith

for: 
REYNILO D. GARCIA
 BAC Chairman

06-09-2020

- Note :
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days upon receipt of Purchase Order.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [x] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	Bid Price	
				Unit Price	Total Cost
1	unit	MULTI-FUNCTION PRINTER - 4-in-1 Print, Scan, Copy, Fax 24ipm/ 24ipm 2,000 dials 25ipm/ 45ipm Yes; One pass duplex 50 sheets up to 75,000 pages monthly WIFI; WIFI Direct Near Field Communication (NFC) Epson Connect Gigabit Ethernet Super Speed 3.0 USB USB Host Function 5 inches touchscreen	1		
2	unit	CLONE DESKTOP COMPUTER - Intel Core i5 9th Gen, 8GB memory, 1TB hardisk drive, motherboard, 18.5 wide led monitor, mouse and keyboard, 500W AVR	1		
3	pcs	FLASH DRIVE - 16Gb, good quality	3		
		==== nothing follows ====			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed By: _____
 Authorized Canvasser

 Printed Name / Signature

 Tel. No. / Cellphone No.

 TIN No. of Establishment

 Date