	Republic of the Philippines **University of Southeastern Philippines** Iñigo St., Bo. Obrero, Davao City 8000 Telephone: (082) 227-8192 Website: www.usep.edu.ph Email: president@usep.edu.ph	Form No.	FM-USeP-RSC-___
		Issue Status	___
		Revision No.	01
		Date Effective	01 March 2020
		Approved by	President

STUDENT'S CLEARANCE FORM

LEVEL	STATUS	CAMPUS	
☐ Undergraduate ☐ Graduate School	☐Graduating ☐Non-Graduating	☑ Obrero (Main) ☐ Mintal	☐Tagum-Mabini: ☐ Tagum Unit ☐ Mabini Unit
Name of College:			

Name of the Student: _____
Last Name *First Name* *Middle Name*

I.D. Number: _____

Contact Number: _____

Degree/Major: _____

Year Level: _____

Last S.Y. Attended: _____

☐ First Semester
☐ Second Semester
☐ Off-Sem (Summer)

REASON FOR CLEARANCE
☐ Examination Permit
☐ Enrolment
☐ Application for Graduation
☐ Transferring
☐ Authorized Dropping
☐ Request for School Records/ Credentials
☐ Others: _____

_____
Student's Signature Over Printed Name / Date

ULRC / College /Campus Librarian	**UAGC / Guidance Office**	**Office of Student Affairs & Services**
Student's Account	**Career & Alumni Center (for Graduating)**	**Laboratory Custodian**

APPROVAL: **DR. ANA P. OCENAR**
College Dean

RECEIVED : _____
OUR/Campus Registrar