University of Southeastern Philippines
Obrero, Davao City
COLLEGE OF ARTS AND SCIENCES
ADDING / DROPPING / CHANGE OF SUBJECT/S FORM

ASSESSMENT _____
ADD / DROP Fee _____
TUITION Fee _____
LAB Fee _____
TOTAL _____
ASSESSED BY _____

NAME: COURSE / YEAR: SEM / SY:

Sched Code	Subject Code (Add)	Descriptive Title	Units	Time	Days	Sched Code	Subject Code (Drop)	Descriptive Title	Units	Time	Days

Total Units: _____ Total Units: _____

Reason/s: _____ Reason/s: _____
Total units after the change: _____ Date of filing: _____
Amount Paid: _____ OR #: _____ Date: _____ Encoded By: _____

Adviser Dean Registrar

Note: File this form with the Office of the Registrar, otherwise subject/s are NOT OFFICIALLY posted/enrolled.
REGISTRAR'S COPY

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Total Units: _____ Total Units: _____

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Amount Paid: _____ OR #: _____ Date: _____ Encoded By: _____

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