



Republic of the Philippines
University of Southeastern Philippines
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APPLICATION FOR GRADUATION

_____ (Date)

THE UNIVERSITY REGISTRAR
 This University

Through: **DEAN OF COLLEGE**

Sir/Madam:

Having satisfied all the requirements for graduation leading to the degree of _____
 _____, may I have the honor to apply for graduation this (Semester/SY) _____.

COURSES PRESENTLY ENROLLED:

Course No.	Descriptive Title	Units

Application for Graduation Fee: OR # _____ Amount: _____

Diploma Fee: OR # _____ Amount: _____

Truly yours,

Student's Signature over Printed Name

Contact No. (Mobile/Landline)

Email

Recommending Approval:

Approved:

Associate Dean/Program Head

Dean

Received by:

Registrar In-Charge

Date