**Instructions for Pre-Registered New Students and Old:**

1. Check the curriculum for PhD-OS, MBA, and eMBA students.
2. Select the subjects you intend to enroll in.
	1. You are only allowed a **maximum of 12 units or 4 subjects**
	2. Courses should be **taken in this order**: Preparatory, Foundation, Core, and Specialization.
	3. **Preparatory Courses** are for those students who were given instructions by the Program Head during Pre-Registration.
3. Submit the **Enrollment (Pre-Registration) Form** and **Transaction Form 1** send to majoy.soriano@usep.edu.ph and the Program Head:
	1. PhD-OS eppacoy@usep.edu.ph
	2. MBA/eMBA rey.castillo@usep.edu.ph
4. Expect feedback from the Program Head.

**Instructions for Thesis Writers under MPA, MSERM, and MSDEVAD Programs**

1. Enroll thesis writing. Kindly indicate if you are New or on Residency
2. Forward to majoy.soriano@usep.edu.ph and the Program Head:
	1. MPA eppacoy@usep.edu.ph
	2. MSERM and MSDEVAD g.ortiz@usep.edu.ph